



To help things run smoothly,
here is some etiquette to keep in mind.

PLEASE and THANK YOU!

In the Morning Drop Off Line:

1. **P**assenger side seating! Please consider buckling your child (or your youngest child if multiple) on the passenger side of the back seat. This allows your child to just unbuckle and jump out, so you don't need to exit your car.
2. **L**eave everything with your child! Backpacks and lunch bags and anything else should stay close to them in the car. Don't put things in the front seat. Or the trunk. Keep everything close at hand for quick and easy drop offs that allow you to not get out of the car.
3. **E**xit on the sidewalk side for safety! See #1 above, but also, using the passenger side puts your kids on the sidewalk side, avoiding the risk of potential accidents from oncoming traffic.
4. **A**ccept the line! The school doors open at 7:45 a.m. Prior to this time, a line will form in the car loop. All car riders must remain in their cars until the school bell rings. Students are not to be dropped off early/left unattended and parents are responsible for supervision until 7:45 a.m. The first car in the line should pull all the way forward in the line. **Reminder** – the cafeteria door is only for students enrolled in before care through Super Kids. Do not use this door if you do not have children registered in Super Kids.
5. **S**Et a positive example! Be patient. Be kind. And, remember, you do not need to get out of your car.

For the Afternoon Pick Up Line

6. **T**Hat line, though! Again, the pick up line starts early. The first car in the line should pull all the way forward (almost to the cafeteria door). The staff becomes expert at identifying cars throughout the year (it's uncanny) and they'll see you coming and start getting your child/ren ready to hop in. If the line is extending down Hoyle (because it will), do not block the entrance or exit to the bus loop. Also, for the sake of the already beleaguered buses, please form a one-way line down the school side of Hoyle and not line up on both sides.
7. **A**ttention, please! While you may zone out checking email or texting friends in the other cars during the wait, please pay attention so you hear those bells ring and notice when the cars in front of you have moved.
8. **N**o need to get out of the car! Sense a theme? Staff will help kids open doors and load backpacks when needed.
9. **K**ids can buckle themselves! Make sure your child/ren know how to buckle themselves and that the buckles are accessible. This eliminates the need for you to get out and help your child buckle in. That said, please do not leave the line if your child is not yet fully buckled. Safety first!
10. **Y**OU can stay in your car!