

# FY25 Staffing Allocation Methodology

Board Workshop | May 23, 2024



# What is the Goal?

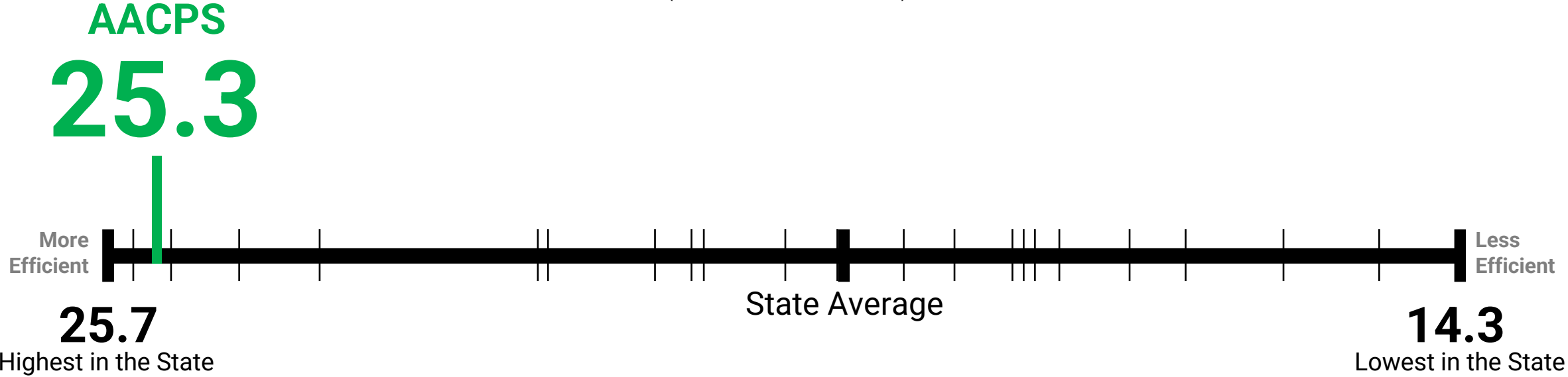
To use our FTEs as effectively as possible to ensure implementation of the strategic plan while complying with provisions in the Blueprint for Maryland's Future.



# AACPS continues to allocate most of its FTEs to instruction.

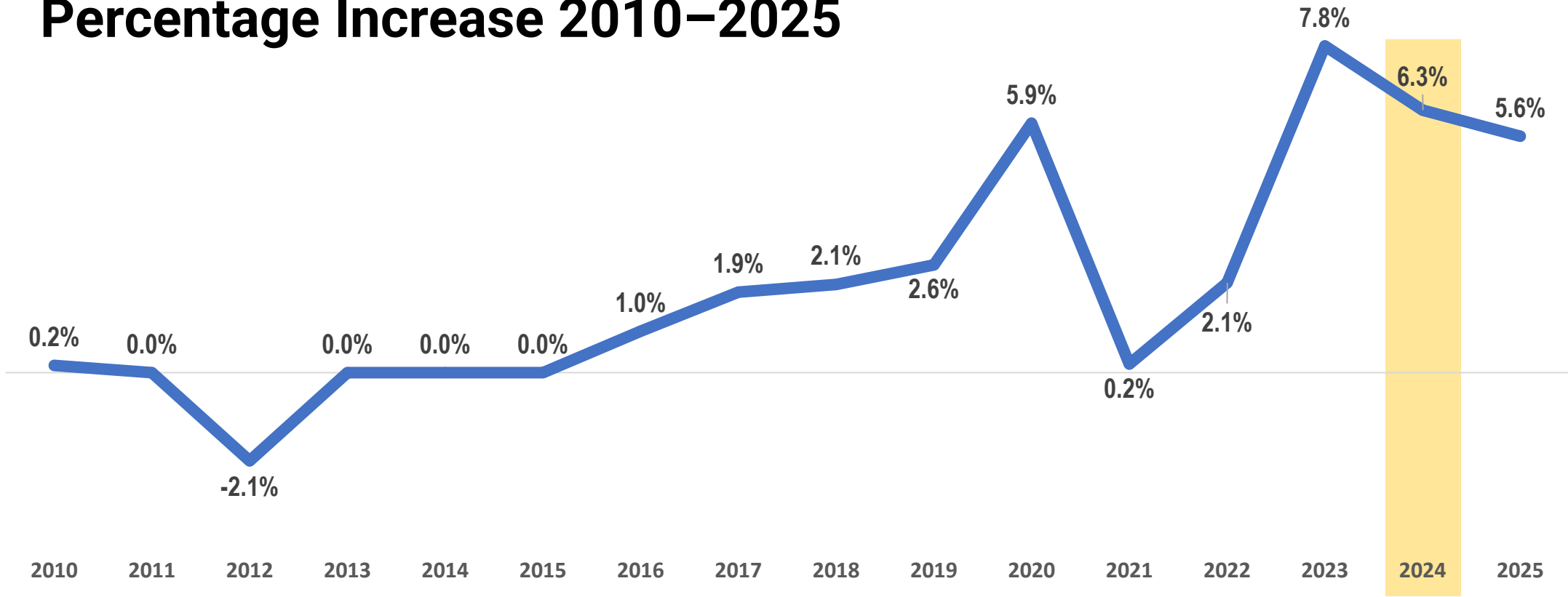
Number of AACPS Noninstructional FTEs per Student (Higher the Better)  
compared to other Maryland School Districts

(MSDE, October 2023)



# Per Pupil Expenditure (PPE)


## Percentage Increase 2010–2025








# Timeline and AIB Guidance

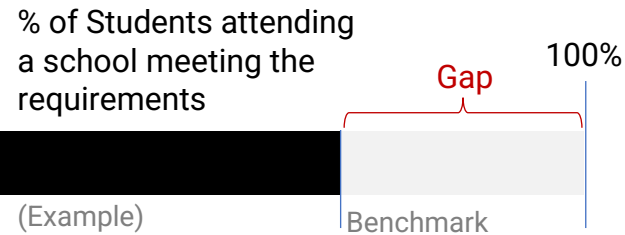
July 1, 2023	March 8, 2024	March 21, 2024	April 5, 2024	May 16, 2024
Mandate to have <b>reporting system and guidance documents</b>	<b>Enrollment-based teachers</b> released to schools.	AIB adopted Policy Guidance on 5-234 which required a <b>“good faith effort” to begin to implement “money follows the student”</b>	Release date for version 1 of the <b>“Local Fiscal Reporting Requirements”</b>	AIB adopts <b>additional guidance</b> 





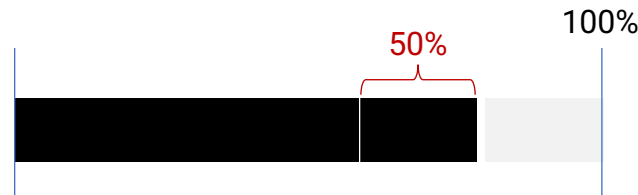
# AIB Guidance

**All students will attend schools that meet applicable requirements.**



## FY25—Baseline Year

Benchmark Data by School by Formula



## FY26

Reduce the gap by **50%**



## FY27

Demonstrate that **100% of students** attend a school that meets the applicable requirements

# AACPS Staffing Process

1

January

**Calculate projected enrollment**

(Planning Office)

2

January/February

**Redistribute positions**

- Enrollment changes
- Ratio changes from grade level to grade level
- Expected programmatic changes.

3

March

**Allocate positions based on enrollment** (K–12).

Allows staff to:

- participate in the hiring process in a timely manner
- be notified of assignment changes prior to the end of the school year
- maximizes recruiting opportunities.

# AACPS Staffing Process

(continued)

Other positions based on enrollment and classroom staffing, follow during the spring:

**Elementary  
Cultural Arts**

**Special  
Education**

**Student  
Services**

**Grant  
Funded**

(Title I, Community Schools, etc.)

# AACPS Staffing Process

(continued)

## Spring

**Positions granted through the budget process are distributed.**

A small cache of positions are held to respond to enrollment fluctuations over the summer.

## Summer

**Actual enrollment data is analyzed daily.**

**Staffing modifications are made as needed and to the extent positions are available.**



# Reasons for FY25 Staffing

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Changes in enrollment projections

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Academic and social and emotional student needs

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**Requirements outlined in the Blueprint for Maryland's Future**

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Student mobility and **redistricting in the northern half of the county**

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**Cuts to funding in ESSER and Title I**

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**Programmatic changes such as:**

- **PreK Expansion**
  - **Special Education needs**
  - **Assistant Principal Positions**
  - **Lead Teachers**
  - **Gifted and Talented**
  - **Two new comprehensive schools**
-

# Enrollment-based Staffing is Nuanced

## Elementary Example

	Current Year		Next Year		Reason
	K–5 Staff	Status	Change in Enrollment	Staff Change	
School <b>A</b>	20	Largest class is Grade 3, requiring four teachers.	0	-1.0	Grade 4 has higher student/teacher ratio. Same number of students require only three teachers.
School <b>B</b>	20	Students enroll over the course of the year, increasing class sizes.	0	+1.0	Additional teacher needed to address previous year's influx of students.



# Enrollment-based Staffing is Nuanced

## Secondary Example

	Current Year		Next Year		Reason
	Projected Enrollment	Current Enrollment	Projected Enrollment	Staff Change	
School <b>A</b>	1,100	1,000	1,050	-2.5	Although new projected enrollment is higher than current enrollment, school was staffed on an even higher projection that was not met.
School <b>B</b>	1,000	1,000	1,050	+2.5	Current year projection was accurate, enrollment is now projected to increase.

# Checks and Balances

Who reviews staffing allocations?

	Yearly Allocations	Summertime Requests	Enrollment-based Changes
Office of School Performance	X	X	X
Chief Academic Officer	X	X	X
Superintendent	X	X	X
School Resource Allocations Office	X	X	X

**Human Resources, the Budget Office, and the School Resource Allocations Office** work together to manage the position control process.

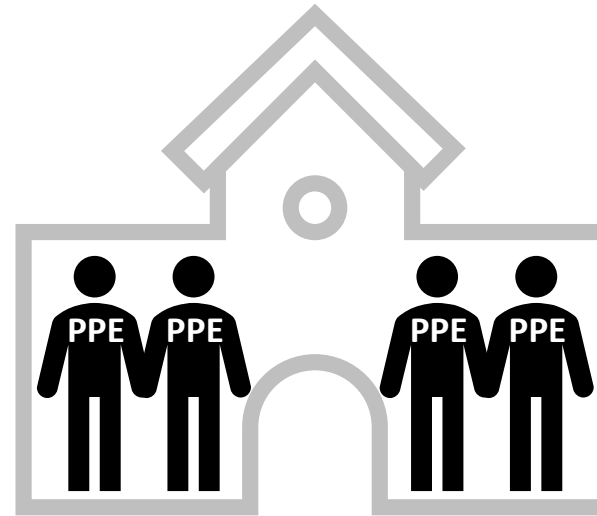
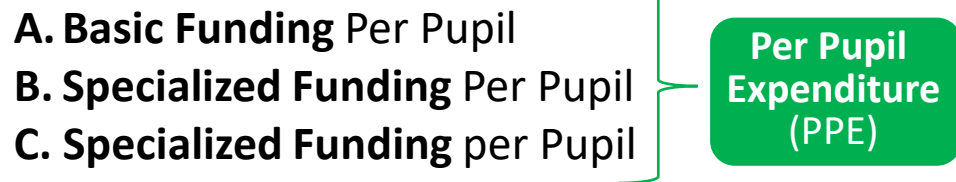
# Blueprint Major Funding Categories

(FY25 amount per qualifying student. For Pre-K, amount per full-day income qualifying student)

<b>Basic Foundation</b> \$8,789 Basic classroom teachers Administrators Secretaries Student Services positions Technology Materials of instruction Other school building related costs	<b>Compensatory Education (FARMs)</b> \$7,559 Additional classroom teachers Additional student services positions Interventions Costs related to extended day/summer school	<b>Multilingual Learner</b> \$8,965 Additional classroom teachers ELD teachers Bilingual positions Translation expenses	<b>Special Education</b> \$8,701 Special education teachers Teaching assistants OT/PT Speech Materials of instruction	<b>Prekindergarten:</b> \$13,003 Funding may cover classroom teachers, assistants and materials of instruction
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# Blueprint Changes Pupil Funding

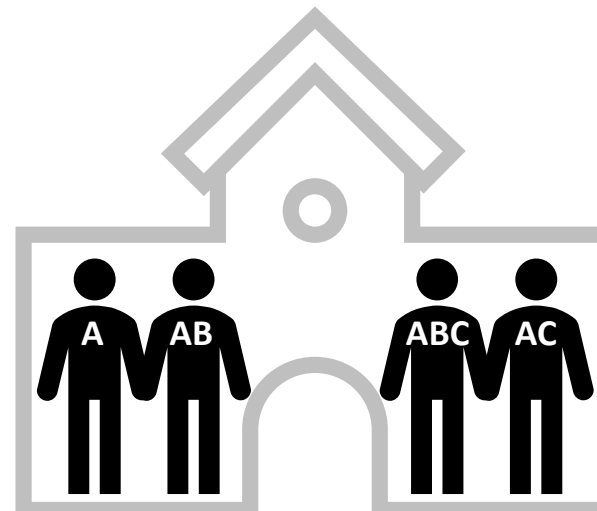
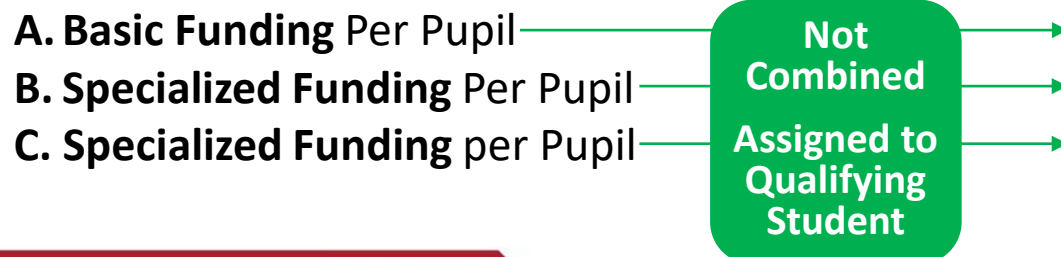
## Current Process



Schools with additional needs may receive additional resources.

Services (such as staffing) are not explicitly tied to a funding source or the qualifying student who generated such funds.

## Process under Blueprint



Each student receives different amounts of funding to better support individual needs (e.g., compensatory education and multilingual learners)

75% of specialized funding for each of these students must be used at school where these students attend.

# How has AACPS changed its staffing allocations?

## Tiering Schools with a Focus on Poverty

(compensatory education funding)

Student Teacher Ratios  
based on Percentage of  
Farms Students

		Base					
		Tier 1	Tier 2	Tier 3	Tier 4	Tier 5	
ELEMENTARY	FARMs Range	0–14.9%	15%–29.9%	30%–49.9%	50–69.9%	70%+	
	Kindergarten	25	22	20	18	16	
	Grade 1	27	25	23	22	20	
	Grade 2	27	25	23	22	20	
	Grade 3	30	28	25	22	20	
	Grade 4	32	30	28	26	23	
	Grade 5	32	30	28	26	23	
SECONDARY	FARMs Range	under 10%	10% to 19.9%	20% to 54.9%	55 to 68.9%	69%+	
	Grades 6–8	22	21	21	19	18	
	FARMs Range	under 10%	10% to 19.9%	20% to 59.9%	60 to 69.9%	70%+	
	Grades 9–12	25	24	24	22	21	

Indicates past standard ratio for all schools

# FTE Breakdown by Major Funding Category

(enrollment-based positions only)

	Positions over the base amount			
	Foundation	Compensatory Ed	Multilingual	Total
K–5	1214.0	378.0	67.0	1659.0
Middle	819.5	69.0	23.5	912.0
High	1020.0	63.5	17.0	1100.5
Total	3053.5	510.5	107.5	3671.5

A clear philosophy of funding following the student

# Impact of Revised Allocation on K–5 Classrooms

**Only 1.5%**  
**30–32 per class**  
25 classes in 8 schools,  
(FARMs no higher than 16%)

**More than 86%**  
at or under tiered ratio

**Less than 14%**  
slightly over tiered ratio  
(1 or 2 students per class)

**16%**  
over prior ratios  
(non-tiered)

**For Tier 5 Schools**  
(70% FARMs and above)

**0 Classes**  
over 24 students

**73%**  
under 20 students





# How many classes with 30 or more students?

	Grade 4		Grade 5	
	Projected	Actual	Projected	Actual
FY18–FY24*	57	41	58	38
FY25	12	TBD	22	TBD

*\*Combination of years including abnormally low enrollment in COVID years*



# FY25 Budget Update

Delayed opening of



Requesting  
reallocation to fund  
classroom FTEs to  
help address  
elementary school  
class sizes

# Thank you

