# AACPS APPLICATION ROADMAP

# 1. Gather required documents

Applicants need to supply a copy of their transcript(s) and the contact information for two professional references.

## 2. Apply & Submit

Once application(s) are submitted, they are reviewed internally and then forwarded to our recruitment team.

#### 3. Screening

Recruiters review applications and invite qualified candidates for a screening interview.

### 4. School Interview

Once candidates have completed all requirements, they are moved into the candidate pool to be considered for interviews at schools.

#### 5. Job Offer

Human Resources
contacts candidates
regarding potential
offers of employment.

