



# AACPS Service Learning Project Agreement Form



Office of Service Learning and Mentorships (SLM)  
Advanced Studies and Programs

This form is to be used to document extra-curricular student Service Learning projects. It can also act as a contract between the project supervisor and the student in order to ensure a meaningful, professional Service Learning experience for all parties involved.

## STUDENT AND PARTNER INFORMATION:

<b>Student Information:</b> Name: School and Grade:	<b>Student Contact Information:</b> Phone: E-Mail:
<b>Associated Community Organization (s):</b> Name: Address:	<b>Organization Contact:</b> Name: Phone: E-mail:
<b>AACPS Sponsor Name:</b> <i>(AACPS Point of Contact for this Project This can be a teacher, school staff, club sponsor, or central office rep.):</i>	<b>AACPS Sponsor Contact Information:</b> Phone: E-mail:

## PRE-PROJECT AGREEMENT

Date(s) of Activity/Project:	# of Hours Committed <i>(If Applicable)</i> :
Service Learning Activity/Project Title:	
Brief Description of Activity/Project:	
Community Need(s) To Be Met Through This Service Activity/Project:	

## POST-PROJECT AUTHENTICATION

### Service Learning Project Phase 1: Preparation

To complete this stage of the Service Learning Project, students can choose one of the following options:

- **Option 1:** Complete the *AACPS Service Learning Preparation Form* and submit it to the Office of SLM.
- **Option 2:** Attend a training/development event or orientation sponsored by AACPS or the Community Organization (proof of attendance is required).
- **Option 3:** Send proof of an assignment or activity from a class lesson that helped to prepare you for this Service Project and submit it to the Office of SLM.

*Note: Students who would like to submit alternate proof of preparation must contact the Office of SLM and obtain permission.*

Preparation Option Chosen: \_\_\_\_\_ Completion Date: \_\_\_\_\_

### Service Learning Project Phase 2: Action

Action(s) Completed *(What exactly did the student do during this project? Feel welcome to attach separately if necessary)*.

Action Completion Date(s) : \_\_\_\_\_

### Service Learning Project Phase 3: Reflection

To complete this stage of the Service Learning Project, students can choose one of the following options:

- **Option 1:** Think about your Service Learning activity, and respond to the following questions in the open space below:
  - **What** did your Service Learning activity require you to do? **What** did you enjoy most about it?
  - **What** specific community need did your service address?
  - **Who or What** benefitted from your service?
  - **How** is this service activity connected to something that you have learned in school (this can be skill, strategy, or content-related idea (i.e. something specific that you learned in English, math, health, etc.)?)
  - **What** did you learn about yourself during this experience?
  - Looking back you your experience with this activity, **Why** is engaging in Service Learning so important for all students?
  
- **Option 2:** Submit an alternate reflection activity (i.e. a video, live twitter blog (follow @ServeAACPS and hashtag all pictures and tweets #ServeAACPS), labeled picture collage, presentation, labeled poster, journal, poem, song, essay, etc.) that addresses all of the questions in Option 1.

*Note: Students who select option 2 are automatically eligible to be considered for the AACPS Creativity in Service Award!*

Reflection Option Chosen: _____		Completion Date: _____	
Student/Guardian Signature: _____		Date: _____	
Community Partner Signature: _____		Date: _____	
AACPS Sponsor Signature (Teacher, Advisor, etc.): _____		Date: _____	
<b>OFFICE OF SLM USE ONLY:</b>			
Student Hours Earned Previously _____ Verified Student Hours for This Project _____ = Total # of Hours To Date: _____			
SLM Verification Signature: _____		Date: _____	

**Please feel welcome to direct all inquiries to:**  
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